



OBSERVED HOLIDAYS 2026

January 1, Thursday	New Year's Day
January 19, Monday	Martin Luther King Jr. Day
April 3, Friday	Spring Holiday
May 25, Monday	Memorial Day
June 19, Friday	Juneteenth
July 3, Friday	Independence Day
September 7, Monday	Labor Day
October 12, Monday	Indigenous People's Day
November 11, Wednesday	Veterans Day
November 26, Thursday	Thanksgiving
November 27, Friday	Day after Thanksgiving
December 24, Thursday	Christmas Eve
December 25, Friday	Christmas Day



Please note: This would be the schedule for 2026 if we patterned it on 2025.

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December 25, Friday	Christmas Day

Georgia State Holidays 2026

The following is the list of state holidays when the Capitol and state agencies will be closed in 2026.

New Year's Day: Thursday, January 1

Martin Luther King, Jr.'s Birthday: Monday, January 19

Washington's Birthday: Monday, February 16 - *will be observed Thursday, December 24*

State Holiday: Observed on Good Friday, April 3

Memorial Day: Monday, May 25

Juneteenth: Friday, June 19

Independence Day: Friday, July 3

Labor Day: Monday, September 7

Columbus Day: Monday, October 12

Veterans Day: Wednesday, November 11

Thanksgiving Day: Thursday, November 26

State Holiday: Observed on Friday, November 27

Christmas Day: Friday, December 25



OBSERVED HOLIDAYS 2026

Please note: This would be the schedule for 2026 if we incorporated the State Holidays. As yet, I am not sure how to handle Independence Day

January 1, Thursday	New Year's Day
January 19, Monday	Martin Luther King Jr. Day
April 3, Friday	Spring Holiday
May 25, Monday	Memorial Day
June 19, Friday	Juneteenth
July 3, Friday	Independence Day ¹
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December 25, Friday	Christmas Day

¹ If we were to continue with a July 4th event, it has been suggested that holiday could be substituted with a Floating Holiday the employee may use on any other day of the year besides what is needed from the staff to support the July 4th event.

CITY OF OXFORD

Resolution

WHEREAS, the City of Oxford desires to submit an application for a Community Development Block Grant (CDBG) to finance Water System Improvements on portions of Asbury Street, Bonnell Street, Cindy Court, Coke Street, Dowman Avenue, Emory Street, Queen Ann Street, Stone Street, Watson Street, Wesley Street and Williams Street; and

WHEREAS, the Mayor and Council have requested the assistance of the Northeast Georgia Regional Commission in preparing the CDBG application; and

And WHEREAS, certain actions are required by the City in support of the application;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the City of Oxford by this resolution do hereby approve the submission of a Community Development Block Grant (CDBG) application for \$1,000,000 with a match of \$250,000 to finance the Water System Improvements on Asbury Street, Bonnell Street, Cindy Court, Coke Street, Dowman Avenue, Emory Street, Queen Ann Street, Stone Street, Watson Street, Wesley Street and Williams Street;

BE IT FURTHER RESOLVED, that the Mayor and Council do hereby authorize the Mayor Pro Tem to execute any and all documents necessary to apply for and obtain the CDBG.

BE IT FURTHER RESOLVED, that if awarded, the Mayor and Council designate the Northeast Georgia Regional Commission as the grant administrator, in accordance with local government requirements, the Common Rule Selection Process, and the Community Development Block Grant program guidelines.

Adopted, this 2nd day of March 2026.

BY:

Laura McCanless, Mayor Pro Tem

ATTEST:

Stacy Mullen, Interim City Clerk

CITY OF OXFORD

RESOLUTION

WHEREAS, the Oxford City Council adopted its Capital Improvement Plan for Fiscal Years 2026 through 2030 on June 2, 2025, and;

WHEREAS, The City Council has found it necessary to reprioritize some budget items within the Capital Improvement Plan, and;

WHEREAS, the Capital Improvement Plan for Fiscal Years 2026 through 2030 should be amended to reflect these new goals;

NOW THEREFORE BE IT RESOLVED, that

The Capital Improvement Plan for the City of Oxford for Fiscal Years 2026 through 2030 is hereby amended by moving the \$247,500 allocated for FY 2027 for the Large Bucket Truck to be expended during FY 2026;

Adopted this 2nd day of March 2026.

BY:

David S. Eady, Mayor

ATTEST:

Stacey Mullen, Interim City Clerk

Notes on the Bucket Truck Purchase

1. Due to liability issues, Altec will not service our bucket truck because of it being older than 25 years old.
2. Because staff had understood there was a more than one-year lag time to have this unit delivered, the Council decided to go ahead with placing the order in FY 2026 and to hopefully take delivery in FY 2027.
3. We now have a quote of \$233,053, which is under our FY 2027 budget number of \$247,500. We are being told it is likely that this price will not change by July 1. The supplier has units available now at this price and it is also likely that we could make an order in July and still have delivery within 3 months or earlier. However, there is no guarantee for either the price or the timeframe for delivery.
4. Should we place the order now or simply wait until after July 1, 2026?



Quote Number: 116202604
 Opportunity Number:
 Sourcewell Contract #: 040924-ALT
 Date: 1/16/2026

Quoted for: City of Oxford (GA)
 Quoted by: Jim Kenan
 Phone: / Email: (205) 837-2440 / jim.kenan@altec.com

REFERENCE MODEL	Sourcewell Price	Commercial List Price	Discount %
AA55 4x2	\$191,234	\$197,148	3%
(A.) Sourcewell Options On Contract			
1			
2			
3			

SOURCEWELL OPTIONS TOTAL: \$191,234 \$197,148 3%

(A.) **OPEN MARKET ITEMS** (Customer Requested)

1	UNIT		
2	UNIT & HYDRAULIC ACC		
3	BODY		
4	BODY & CHASSIS ACC		
5	ELECTRICAL		
6	FINISHING		
7	CHASSIS	Chassis and unit body to be 2025 model year in lieu of 2023	\$40,321
8	OTHER		
9			
OPEN MARKET OPTIONS TOTAL:			\$40,321

SUB-TOTAL FOR UNIT/BODY/CHASSIS: \$231,555
Delivery to Customer: \$1,498
TOTAL FOR UNIT/BODY/CHASSIS: \$233,053

(C.) **ADDITIONAL ITEMS** (items are not included in total above)

1			
2			
3			
4			

Pricing valid for 45 days and may be subject to availability at time of order

NOTES

** Denotes FET fees were paid when unit was new. Global is not FET exempt.
 All items listed subject to availability, quote provided at time of request detailing options
 Delivery is \$3.50/ mile
 Alternate year models may be available in addition to the ones shown here, they will be discounted / priced
 Chassis model can be any standard chassis (Ford, Dodge, International, Freightliner, Peterbilt, etc.)
PAINT COLOR: White to match chassis, unless otherwise specified
TO ORDER: To order, please contact the Account Manager listed above.
CHASSIS: Per Altec Commercial Standard
DELIVERY: No later than _____ days ARO, FOB Customer Location
TERMS: Net 10 days
BEST VALUE: Altec boasts the following "Best Value" features: Altec ISO Grip Controls for Extra Protection, Only Lifetime Warranty on Structural Components in Industry, Largest Service Network in Industry, Altec SENTRY Web/CD Based Training, Dedicated/Direct Gov't Sales Manager, In-Service Training with Every Order.

*This quote does not include City, County, State or Federal taxes.

GMA Model Right of Way (ROW) Ordinance

It has been almost Ten (10) years since GMA last distributed a model ROW ordinance for its Telecommunication and ROW members. A lot has changed in the last decade as there has been new legislation along with changes in the video and telecommunication industry that has prompted GMA to update and revise a new ROW ordinance that reflects those changes, especially for rural Georgia.

Due to the Infrastructure Investment and Jobs Act, there has been an influx of new Broadband companies that are coming to rural Georgia, to provide telecom services. It has come to our attention that a lot of our members do not have a ROW ordinance nor a permitting process. In addition, a lot of cities are not being compensated for use of the ROW.

In 2023 the State law regarding telecommunication services, O.C.G.A. § 46-5-1 was revised to address "Broadband" companies accessing the ROW and establishing rates of due compensation. Broadband companies should be compensating cities per a linear footage rate of \$0.05/ft when providing Retail Service within City limits.

The new ROW ordinance addresses Due Compensation for telecom/fiber, sets up a Permitting Process, incorporates GDOT's Rules and Regulations, establishes an Aesthetic Guideline for small cell deployment, contains penalties for companies that do not have a permit who are accessing the ROW, and Bond requirements for those companies that have been damaging the ROW, among other important provisions.

Please see the additional documents for our existing ROW Ordinance and a highlighted/annotated version of new model ordinance from GMA. Staff are seeking guidance from the Mayor and Council prior to Mr. Strickland putting the ordinance in a final form:

Note the highlighted portions of the model reflect new content, as compared to our current one.

Mr. Strickland has added comments confirming that we may designate the city clerk in various capacities as captioned or we may choose to add these responsibilities to the Superintendent of Public Works.

Please also see a comment as to whether we want to prefer underground throughout the city, just in Town Center or nowhere in city.

ARTICLE III. UTILITIES IN RIGHTS-OF-WAY

DIVISION 1. GENERALLY

Sec. 28-56. Scope.

The provisions of this article shall apply to all utilities and facilities occupying the rights-of-way as provided herein.

(Ord. of 8-3-2009(01), § 1(1.2))

Sec. 28-57. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Construct means, but shall not be limited to, dig, bore, tunnel, trench, excavate, obstruct, install or remove signs, or facilities, other than landscaping or ornamental plantings, in, on, above, within, over, below, under, or through any part of the rights-of-way. The term "construct" shall also include the act of opening or cutting into the surface of any paved or improved surface that is any part of the right-of-way.

Construction means, but shall not be limited to, the act or process of digging, boring, tunneling, trenching, excavating, obstructing, installing or removing signs or facilities, other than landscaping or ornamental plantings, in, on, above, within, over, below, under, or through any part of the rights-of-way. Construction shall also include the act of opening, boring or cutting into the surface of any part of the right-of-way.

Emergency means a condition that poses a clear and immediate danger to life, health, or safety of a person, or of significant damage or loss of real or personal property.

Facility or facilities means any tangible thing, including but not limited to pipes, mains, conduits, cables, wires, poles, towers, traffic and other signals, and other equipment, appurtenances, appliances and future technology of any utility in, on, along, over, or under any part of the rights-of-way within the City.

Facilities representatives means the specifically identified agents/employees of a utility who are authorized to direct field activities of that utility and serve as official notice agents for facilities related information. Utility shall be required to make sure at least one of its facilities representatives available at all times to receive notice of, and immediately direct response to, facilities related emergencies or situations.

FCC means the federal communications commission or any successor thereto.

Permit means an authorization which grants permission to conduct specific regulated activities on, in, over, under or within any public right-of-way, and which may be subject to conditions specified in a written agreement with the City or in a related provision of this Code of Ordinances.

Rights-of-way means the surface and space in, on, above, within, over, below, under or through any real property in which the City has an interest in law or equity, whether held in fee, or other estate or interest, or as a trustee for the public, including, but not limited to any public street, boulevard, road, highway, freeway, lane, alley, court, sidewalk, parkway, or any other place, area, or real property owned by or under the legal or equitable

control of the City, now or hereafter, that consistent with the purposes for which it was dedicated, may be used for the purposes of constructing, operating, repairing or replacing facilities.

Service agreement means a valid license agreement, service agreement, franchise agreement, or operating agreement issued by the City or state pursuant to law and accepted by a utility or entered into by and between the City and a utility, which allows such utility to operate or provide service within the geographic limits of the City.

Services means the offering of any service by a utility for a fee directly to the public, or to such classes of users as to be effectively available directly to the public, or alternatively, the provision of any service by a utility between two or more points for a proprietary purpose to a class of users other than the general public.

Street or streets means the surface of, as well as the spaces above and below, any and all the streets, alleys, avenues, roads, bridges, tunnels and public places of the City within the corporate limits of the City, as the same now exist or may be hereafter extended or altered, and any location thereon, thereover or thereunder, and any portion thereof.

Transfer means the disposal by the utility, directly or indirectly, by gift, assignment, sale, merger, consolidation, or otherwise, of more than 50 percent at one time of the ownership or controlling interest in the facilities, or of more than 50 percent cumulatively over the term of a written approval of registration of such interests to a corporation, partnership, limited partnership, trust, or association, or person or group of persons acting in concert.

Unused facilities means facilities located in the rights-of-way which have remained unused for 12 months and for which the utility is unable to provide the City with a plan detailing the procedure by which the utility intends to begin actively using such facilities within the next 12 months, or that it has a potential purchaser or user of the facilities who will be actively using the facilities within the next 12 months, or that the availability of such facilities is required by the utility to adequately and efficiently operate its facilities.

Utility or utilities means all privately, publicly, or cooperatively owned systems for producing, transmitting, or distributing communication, data, information, telecommunication, cable television, video services, power, electricity, light, heat, gas, oil, crude products, water, sewer, steam, fire and police signals, traffic control devices, and street lighting systems, and housing or conduit for any of the foregoing, which directly or indirectly serve the public or any part thereof. The term "utility" may also be used to refer to the owner, operator, utility, service, contractor or subcontractor, or any agent thereof, of any above-described utility or utility facility.

(Ord. of 8-3-2009(01), § 1(1.3))

Secs. 28-58—28-87. Reserved.

DIVISION 2. CONSTRUCTION PERMITS

Sec. 28-88. Permit required.

It is unlawful for any utility to excavate or to construct, install, maintain, renew, remove or relocate facilities in, on, along, over or under the public roads of the City without a utility permit from the City in accordance with the terms of this division.

(Ord. of 8-3-2009(01), § 1(3.1))

Sec. 28-89. Permit procedure.

Utility permits shall be obtained from the City Manager (or such other person as the City Manager may designate) upon application made on forms prescribed by the City. The written application shall include the following:

- (1) The name and address of the utility;
- (2) The nature, extent, and location of any work proposed to be done, along with satisfactory plans as attachments showing in detail the location of the proposed facility or operations as described in the permit application. The plans shall show the size or capacity of facilities to be installed; their relationship to street features such as right-of-way lines, pavement edge, structures, etc., horizontal and vertical clearance to critical elements of the roadway and any other information necessary to evaluate the impact on the street and its operation;
- (3) The name and address of the person or firm who is to do such work;
- (4) The name, street address, email address, if applicable, and telephone and facsimile numbers of one or more facilities representatives;
- (5) The projected dates for the work to be started and finished;
- (6) An indemnity bond or other acceptable security in an amount to be set by the City to pay any damages to any part of the City road system or other city property or to any city employee or member of the public caused by activity or work of the utility performed under authority of the permit issued;
- (7) A copy, if requested, of the registrant's certificate of authority (or other acceptable evidence of authority to operate) from the state public service commission or the FCC and any other similar approvals, permits, or agreements; and
- (8) A copy, if requested, of the service agreement, if applicable, or other legal instrument that authorizes the utility to use or occupy the right-of-way for the purpose described in the application.

(Ord. of 8-3-2009(01), § 1(3.2))

Sec. 28-90. Permit fees.

Fees shall be determined by the City Manager, subject to the approval by resolution of the City Council. A fee schedule shall be available at the office of the City Manager and open for public inspection.

(Ord. of 8-3-2009(01), § 1(3.3))

Sec. 28-91. Issuance of permit.

If the City Manager determines the applicant has satisfied the following requirements, the City Manager may issue a permit based on the following criteria:

- (1) Whether issuing of the approval will be consistent with this chapter;
- (2) Whether applicant has submitted a complete application and has secured all certificates and other authorizations required by law, if applicable, in order to construct facilities in the manner proposed by the applicant; and
- (3) The impact on safety, visual quality of the streets, traffic flow, and other users of the right-of-way and the difficulty and length of time of the project, construction or maintenance.

(Ord. of 8-3-2009(01), § 1(3.4))

Sec. 28-92. Emergency situations.

- (a) Each utility shall, as soon as reasonably practicable, notify the City Manager of any event regarding its facilities which it considers to be an emergency. The utility may proceed to take whatever actions are necessary in order to respond to the emergency. A utility who engages in an emergency excavation shall take all reasonable precautions to avoid or minimize damage to any existing facilities.
- (b) In the event that the City becomes aware of an emergency regarding utility facilities, the City may attempt to contact the affected utility or facilities representative. The City may take whatever action it deems necessary in order to respond to the emergency, including cut or move any of the wires, cables, amplifiers, appliances, or other parts of the facilities. The City shall not incur any liability to the utility, for such emergency actions, and the cost of such shall be paid by each utility affected by the emergency.

(Ord. of 8-3-2009(01), § 1(3.5))

Sec. 28-93. Effective period of permit.

Each permit shall have a set commencement and expiration date based on information provided in the applicant's permit application. The permit shall remain in place until construction is completed or until its expiration date, unless the utility is in default. The City Manager may give written notice of default to a utility if it is determined that a utility has:

- (1) Violated any provision or requirement of the issuance or acceptance of a permit application or any law of the city, state, or federal government;
- (2) Attempted to evade any provision or requirement of this chapter;
- (3) Practiced any fraud or deceit upon the City; or
- (4) Made a material misrepresentation or omission of fact in its permit application.

(Ord. of 8-3-2009(01), § 1(3.6))

Sec. 28-94. Cancellation for cause.

If a utility fails to cure a default within 20 working days after such notice is provided to the utility by the City, then such default shall be a material breach and the City may exercise any remedies or rights it has at law or in equity to terminate the permit. If the City Manager decides there is cause or reason to terminate, the City shall serve a utility with a written notice of the reason or cause for proposed termination and shall allow a utility a minimum of 15 calendar days to cure its breach. If the utility fails to cure within 15 calendar days, the City may declare the permit terminated.

(Ord. of 8-3-2009(01), § 1(3.7))

Sec. 28-95. Expiration of permit.

If work is not begun within six months of the date of issuance, the permit will automatically expire.

(Ord. of 8-3-2009(01), § 1(3.8))

Sec. 28-96. Additional permits required.

The utility shall obtain all construction, building or other permits or approvals as according to city ordinance, state or federal law. In addition, a permittee shall comply with all requirements of laws, shall complete work in a way as to not cause any unnecessary or unauthorized obstructions of sidewalks, streets, waterways or railways, and is responsible for all work done in the rights-of-way, regardless of who performs the work. No rights-of-way obstruction or excavation may be performed when seasonally prohibited or when conditions are unreasonable for such work, except in the case of an emergency as outlined in section 28-92.

(Ord. of 8-3-2009(01), § 1(7.1))

Secs. 28-97—28-120. Reserved.

DIVISION 3. REQUIRED MINIMUM STANDARDS

Sec. 28-121. Utility accommodation manual adopted.

The 2009 Utility Accommodation Policy and Standards manual, including all references contained therein to codes, rules, regulations, schedules, forms and appendix items, except Appendix B (permit forms and supporting documents), promulgated by the state department of transportation, is hereby adopted by reference and incorporated in the article as if fully set forth herein, subject to the amendments and modification contained in this chapter. A copy of the manual shall be maintained at the offices of the City Manager or his designee and open for public inspection. Any conflicts between the provisions of this division and the manual shall be resolved in favor of the manual. References to state personnel, agencies, and fees shall be interpreted, where required, as meaning the city municipal equivalents

(Ord. of 8-3-2009(01), § 1(4.1))

Sec. 28-122. Protection of traffic and roadway.

Unless specifically in the permit, no utility may occupy the city rights-of-way unless sufficient space is available so that the free flow and safety of traffic and other capacity considerations are not unduly impaired and the installation does not prevent the department from reasonably maintaining the streets, structures, traffic control devices and other appurtenant facilities, and further provided that maintenance and operations of the facilities do not jeopardize the traffic, street structure, other users of the right-of-way or the right-of-way itself.

(Ord. of 8-3-2009(01), § 1(4.2))

Sec. 28-123. Grading.

If the grades or lines of any street within the city right-of-way are changed at any time by the City during the term of the permit and this change involves an area in which the utility's facilities are located, then the utility shall, at its own cost and expense and upon the request of the City upon at least ten business days notice, protect or promptly alter or relocate the facilities, or any part thereof, so as to conform with such new grades or lines. In the event the utility refuses or neglects to so protect, alter, or relocate all or part of the facilities, the City shall have the right to break through, remove, alter, or relocated all or any part of the facilities without any liability to the utility and the utility shall pay to the City the costs incurred in connection with such breaking through, removal, alteration, or relocation.

(Ord. of 8-3-2009(01), § 1(4.3))

Sec. 28-124. Installation of poles and other wireholding structures and relocation.

Unless otherwise provided in a valid service agreement, no placement of any pole or wireholding structure of the utility is to be considered a vested interest in the right-of-way, and such poles or structures are to be removed, relocated underground, or modified by the utility at its own expense whenever the City determines that the public convenience would be enhanced thereby. The facilities shall be so located and installed as to cause minimum interference with the rights and convenience of property owners.

(Ord. of 8-3-2009(01), § 1(4.4))

Sec. 28-125. Notice of excavation required.

As provided in O.C.G.A. § 25-9-6 (the state utility facility protection act) and other applicable state law, no utility shall commence, perform, or engage in blasting or in excavating with mechanized excavating facilities unless and until the utility planning the blasting or excavating has given 48 hours' notice by submitting a locate request to the utility protection center, beginning the next working day after such notice is provided, excluding hours during days other than working days.

(Ord. of 8-3-2009(01), § 1(4.5))

Sec. 28-126. Notice of completion required.

When the construction under any permit is completed, the utility shall notify the department.

(Ord. of 8-3-2009(01), § 1(6.3))

Sec. 28-127. Responsibility of utility for restoration.

A utility shall be liable, at its own cost and expense, to replace, restore or repair any street, facilities or property or structure thereon, thereunder, thereover or adjacent thereto that may become disturbed or damaged as a result of the construction or installation, operation, upgrade, repair or removal of facilities to a condition as good as or better than its condition before the work performed by the utility that caused such disturbance or damage. If the utility does not commence such replacement or repair after 20 working days following written notice from the City, the City or the owner of the affected structure or property may make such replacement or repair and the utility shall pay the reasonable and actual cost of the same.

(Ord. of 8-3-2009(01), § 1(5.2))

Secs. 28-128—28-152. Reserved.

DIVISION 4. INSPECTION AND ENFORCEMENT

Sec. 28-153. Site to be open for inspection.

The utility shall make the construction site available to the City Manager and to all others as authorized by law for inspection at all reasonable times during the execution and upon completion of the construction.

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(Supp. No. 9)

(Ord. of 8-3-2009(01), § 1(6.1))

Sec. 28-154. Stop-work orders.

At any time, including the time of inspection, the City Manager may order the immediate cessation of any work which poses a serious threat to the health, safety, or welfare of the public, violates any law, or which violates the terms and conditions of the permit or this article, or issue an order to correct work which does not conform to the permit or applicable standards, conditions or codes.

(Ord. of 8-3-2009(01), § 1(6.2))

Sec. 28-155. Penalties.

Every utility convicted of a violation of any provision of this chapter shall be punished by a fine not exceeding \$1,000.00 per violation. Each act of violation and each day upon which any such violation shall occur shall constitute a separate offense. In addition to the penalty prescribed above, the City may pursue other remedies, such as abatement of nuisances, injunctive relief and revocation of licenses or permits.

(Ord. of 8-3-2009(01), § 1(8.1))

Sec. 28-156. Compliance.

No person shall be relieved of its obligation to comply with any of the provisions of this article by reason of any failure of city to enforce compliance.

(Ord. of 8-3-2009(01), § 1(9.3))

Sec. 28-157. Appeal of administrative decisions.

All appeals provided for by this article and any notification to the City required by this article shall be in writing and sent via certified mail to the City Manager as specified in this article.

(Ord. of 8-3-2009(01), § 1(9.4))

Sec. 28-158. Reservation of regulatory and police powers.

- (a) The City, by issuing a written approval of registration under this article, does not surrender or to any extent lose, waive, impair, or lessen the lawful powers and rights, which it has now or may be hereafter vested in the City under the city, state or federal law.
- (b) The utility, by applying for and being issued a written permit, is deemed to acknowledge that all lawful powers and rights, regulatory power, or police power, or otherwise, as are or the same may be from time to time vested in or reserved to the City, shall be in full force and effect and subject to the exercise thereof by the City at any time.
- (c) A utility is deemed to acknowledge that its interests are subject to the regulatory and police powers of the City to adopt and enforce general ordinances necessary to the safety and welfare of the public and is deemed to agree to comply with all applicable general laws enacted by the City pursuant to such powers. In particular, all utilities shall comply with city zoning and other land use requirements pertaining to the placement and specifications of facilities.

(Ord. of 8-3-2009(01), § 1(9.2))

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(Supp. No. 9)

**STATE OF GEORGIA
COUNTY OF NEWTON**

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF OXFORD TO AMEND “CHAPTER 28: ARTICLE III “UTILITIES IN RIGHTS-OF-WAY” OF THE CODE OF ORDINANCES OF THE CITY OF OXFORD; TO ESTABLISH REQUIREMENTS FOR THE USE OF PUBLIC AND PRIVATE UTILITIES WITHIN THE RIGHTS-OF-WAY; TO ADMINISTER AND REGULATE THE USE OF PUBLIC ROADS, HIGHWAYS, AND RIGHTS OF WAYS MAINTAINED BY THE CITY; TO PROVIDE FOR DUE COMPENSATION FOR USE OF CITY PUBLIC ROADS, HIGHWAYS, AND RIGHTS OF WAY; TO CREATE LIABILITY ON THE HOLDER OF RIGHT OF WAY LICENSES; TO PROVIDE AUTHORITY TO THE CITY TO REQUIRE RELOCATION; TO PROVIDE FOR SEVERABILITY; TO PROVIDE AN EFFECTIVE DATE; TO REPEAL ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND FOR OTHER PURPOSES.

WHEREAS, the Constitution of the state of Georgia, approved by the voters of the State in November of 1982, and effective July 1, 1983, provides in Article IX, Section II, Paragraph II thereof, that the governing authority of the city may adopt clearly reasonable ordinances, resolutions and regulations; and

WHEREAS, the City of Oxford, Georgia, hereinafter referred to as the (“City”) pursuant to O.C.G.A. Sec. 36-35-3 known as the “Home Rule for Municipalities”, is authorized to amend its Code of Ordinances, for which no opposing provision has been made by general law, and which are not inconsistent with the Constitution or any charter provision applicable thereto; and

NOW THEREFORE, be it ordained by the Mayor and Council of the City of Oxford, Georgia, as follows:

Chapter 28, Article III of the Code of Ordinances of the City of Oxford is hereby amended by substituting and replacing in full said Article III, as follows:

Section 1.

Section 1. Purpose, Definitions, Authority and Scope.

- (a) **Purpose.** This ordinance prescribes the minimum requirements for the accommodation of public and private Utilities within the City's Rights-of-Way.
- (b) **Definitions.** The following words, terms and phrases shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.
1. **"Broadband Services"** means a wired or wireless terrestrial service that consists of the capability to transmit at a rate of not less than 25 megabits per second in the downstream direction and at least 3 megabits per second in the upstream direction to end users and in combination with such service provides:
 - (i) Access to the internet; or
 - (ii) Computer processing, information storage, or protocol conversion.
 2. **"City"** means the City of Oxford, Georgia.
 3. **"City Manager"** means the City Manager of the City of Oxford, Georgia, or his or her designee.
 4. **"Codified Ordinances"** means all applicable ordinances of the City of Oxford, Georgia.
 5. **"Construct"** means but shall not be limited to, dig, bore, tunnel, trench, excavate, obstruct, install or remove signs, or Facilities, other than landscaping or ornamental plantings, in, on, above, within, over, below, under, or through any part of the Rights of Way. Construct shall also include the act of opening and/or cutting into the surface of any paved or improved surface that is any part of the Right of Way.
 6. **"Construction"** means but shall not be limited to, the act or process of digging, boring, tunneling, trenching, excavating, obstructing, installing or removing signs or Facilities, other than landscaping or ornamental plantings, in, on, above, within, over, below, under, or through any part of the Rights of Way. Construction shall also include the act of opening, boring and/or cutting into the surface of any part of the Right of Way.
 7. **"Emergency"** means a condition that poses a clear and immediate danger to life, health, or safety of a person, or of significant damage or loss of real or personal property.
 8. **"Facility"** or **"Facilities"** means any tangible thing, including but not limited to pipes, mains, conduits, cables, wires, poles, towers, traffic and other signals, and other equipment, appurtenances, appliances and future technology, of any Utility in, on, along, over, or under any part of the Rights of Way within the City.

9. **“Facilities Representative(s)”** means the specifically identified agent(s)/employee(s) of a Utility who are authorized to direct field activities of that Utility and serve as official notice agent(s) for Facilities related information. Utility shall be required to make sure at least one (1) of its Facilities Representatives is available at all times to receive notice of, and immediately direct response to, Facilities’ related Emergencies or situations.
10. **“FCC”** means the Federal Communications Commission or any successor thereto.
11. **“Permit”** means an authorization which grants permission to conduct specific regulated activities on, in, over, under or within any Right-of-Way, and which may be subject to conditions specified in a written agreement with the City or in a related provision of this Ordinance.
12. **“Right(s) of Way”** means the surface and space in, on, above, within, over, below, under or through any real property in which the City has an interest in law or equity, whether held in fee, or other estate or interest, or as a trustee for the public, including, but not limited to any public street, boulevard, road, highway, freeway, lane, alley, court, sidewalk, parkway, or any other place, area, or real property owned by or under the legal or equitable control of the City, now or hereafter, that consistent with the purposes for which it was dedicated, may be used for the purposes of constructing, operating, repairing or replacing Facilities. The term “rights-of-way” shall not include buildings, parks, bridges, rivers, tunnels, viaducts, conduits or other public property or easements that have not been dedicated to compatible uses, except to the extent the use or occupation of such property is specifically granted in a permit or by law. The term “rights-of-way” shall not include private easements or public property, except as set forth in this definition or to the extent the use or occupation of public property is specifically granted in a written approval of registration.
13. **“Service(s)”** means the offering of any service by a Utility for a fee or rate directly to the public, or to such classes of users as to be effectively available directly to the public, or alternatively, the provision of any service by a Utility between two or more points for a proprietary purpose to a class of users other than the general public.
14. **“Service Agreement”** means a valid license agreement, service agreement, franchise agreement, or operating agreement issued by the City or state pursuant to law and accepted by a Utility or entered into by and between the City and a Utility, which allows such Utility to operate or provide Service within the geographic limits of the City.
15. **“Street or Streets”** means the surface of, as well as the spaces above and below, any and all the streets, alleys, avenues, roads, bridges, and tunnels of the City within the geographic limits of the City, as the same now exist or may be hereafter extended or altered, and any location thereon, thereover or thereunder, and any portion thereof.
16. **“Utility or Utilities”** means all privately, publicly, or cooperatively owned systems for producing, transmitting, or distributing communication, broadband services, data, information, telecommunication, cable television, video services, power, electricity, light, heat, gas, oil,

crude products, water/sewer, steam, fire and police signals, traffic control devices, and street lighting systems, and housing or conduit for any of the foregoing, which directly or indirectly serve the public or any part thereof. The term "Utility" may also be used to refer to the owner, operator, Utility, service, contractor or subcontractor, or any agent thereof, of any above-described Utility or Utility Facility.

(c) **Authority.** Pursuant to O.C.G.A. §32-4-92(a)(10) the City may grant permits and establish reasonable regulations for the installation, Construction, maintenance, renewal, removal, and relocation of pipes, mains, conduits, cables, wires, poles, towers, traffic and other signals, and other equipment, facilities, or appliances of any Utility in, on, along, over, or under any part of its municipal street system and of a county road system lying within its municipal limits. Further, 47 U.S.C. § 253(c) provides that the City has authority to manage its public Rights of Way.

(d) **Scope.** The provisions of this ordinance shall apply to all Utilities and Facilities occupying the Rights of Way as provided herein.

Section 2. Construction Permits Required.

(a) **Permit Required.** It shall be unlawful for any Utility to excavate or to Construct, install, maintain, renew, remove or relocate Facilities in, on, along, over or under the public Streets of the City without a Utility Permit in accordance with the terms of this Ordinance.

(b) **Permit Procedure.** Utility Permits shall be obtained from the City Manager or such other person as the Mayor may designate. The written application shall include the following:

1. The name and physical address of the Utility;
2. The nature, extent, and location of any work proposed to be done, along with satisfactory plans as attachments showing in detail the location of the proposed Facility or operations as described in the Permit application. The plans shall show the size or capacity of Facilities to be installed; their relationship to Street features such as Right-of-Way lines, pavement edge, structures, etc., horizontal and vertical clearance to critical elements of the roadway and any other information necessary to evaluate the impact on the Street and its operation;
3. The name and physical address of the person or firm who is to do such work;
4. The name, street address, email address, if applicable, and telephone and facsimile numbers of one (1) or more Facilities Representative(s).
5. The projected dates for the work to be started and finished;
6. An indemnity bond or other acceptable security in an amount to be set by the City to pay any damages to any part of the City Street system or other City property or to any City employee or member of the public caused by activity or work of the Utility performed under authority of the Permit issued;

7. A copy, if requested, of the registrant's certificate of authority (or other acceptable evidence of authority to operate) from the Georgia Public Service Commission and/or the FCC and any other similar approvals, Permits, or agreements; and
 8. A copy, if requested, of the Service Agreement, if applicable or other legal instrument that authorizes the Utility to use or occupy the Right of Way for the purpose described in the application.
- (c) **Permit Fees.** Fees shall be determined by the City, subject to the approval by resolution of the City Council.
- (d) **Issuance of Permit.** If the City Manager determines the applicant has satisfied the following requirements, the City Manager may issue a Permit:
1. Whether issuing of the approval will be consistent with this Ordinance; and
 2. Whether applicant has submitted a complete application and has secured all certificates and other authorizations required by law, if applicable, in order to Construct Facilities in the manner proposed by the applicant; and
 3. The impact on safety, visual quality of the Streets, traffic flow, and other users of the Right of Way and the difficulty and length of time of the project, Construction or maintenance.
- (e) **Emergency Situations.**
1. Each Utility shall, as soon as reasonably practicable, notify the City of any event regarding its Facilities which it considers to be an Emergency. The Utility may proceed to take whatever actions are necessary in order to respond to the Emergency. A Utility who engages in an Emergency excavation shall take all reasonable precautions to avoid or minimize damage to any existing facilities.
 2. In the event that the City becomes aware of an Emergency regarding Utility Facilities, the City may attempt to contact the affected Utility or Facilities Representative. The City may take whatever action it deems necessary in order to respond to the Emergency, including cut or move any of the wires, cables, amplifiers, appliances, or other parts of the Facilities. The City shall not incur any liability to the Utility, for such Emergency actions, and the cost of such shall be paid by each Utility affected by the Emergency.
- (f) **Effective Period of Permit.**

1. Each Permit shall have a set commencement and expiration date based on information provided in the applicant's Permit application.
 2. The Permit shall remain in place until construction is completed or until its expiration date unless the Utility is in default. The City Manager may give written notice of default to a Utility if it is determined that a Utility has:
 - (i) Violated any provision or requirement of the issuance or acceptance of a Permit application or any law of the City, state, or federal government;
 - (ii) Attempted to evade any provision or requirement of this Ordinance;
 - (iii) Practiced any fraud or deceit upon the City; or
 - (iv) Made a material misrepresentation or omission of fact in its Permit application.
- (g) **Cancellation for Cause.** If a Utility fails to cure a default within twenty (20) calendar days after such notice is provided to the Utility by the City, then such default shall be a material breach and City may exercise any remedies or rights it has at law or in equity to terminate the Permit. If the City Manager decides there is cause or reason to terminate, the following procedure shall be followed:
1. City shall serve a Utility with a written notice of the reason or cause for proposed termination and shall allow a Utility a minimum of fifteen (15) calendar days to cure its breach.
 2. If the Utility fails to cure within fifteen (15) calendar days, the City may declare the Permit terminated.
- (h) **Expiration of Permit.** If work has not commenced within six (6) months of the date of issuance, the Permit will automatically expire.
- (i) **Insurance and Bonding Requirements.**
1. Any person seeking to obtain a right of way license shall provide proof of insurance or self-insurance to the City Manager. Such insurance shall cover all work done by such person upon, under, along, and over the public roads and highways and rights of way located within the municipality and shall be maintained during all periods such work is being done.
 2. If deemed necessary, the City may require any person seeking to obtain a right of way license to provide a surety bond before issuance of the license. Such bond shall cover all work done by such person upon, under, along, and over the public roads and highways and

rights of way located within the municipality and shall be maintained during all periods such work is being done.

3. In situations where the city requires the person to provide a surety bond, the person shall deposit with the City Manager a surety bond in an amount determined by the City Manager to be sufficient to ensure satisfactory completion of the work from a surety company authorized to do business in Georgia and fulfillment of the warranty provided for herein and in a form approved by the city attorney. Said bond shall guarantee completion to the satisfaction of the city of all excavation and street restoration work required by this chapter and by the conditions of the license within the time limits set on the license. Said bond shall further guarantee that all excavation and street restoration work shall be free from settling and defects in workmanship or materials for a period of two years after the date said work is completed and accepted by the City. The bond shall be conditioned to protect and save harmless the City and the City Council from all claims and damages for cleaning or repairing any damage by the person and will be used to reimburse the City for any cost incurred to clean or repair city roads or rights of way, to re-ditch or repair existing ditch structure or for other damage caused as a result of the actions of the person after the issuance of the right of way license.
4. In instances where the City has required a surety bond under paragraph (a) of this section in an amount greater than \$ [REDACTED] the person may opt to secure their right of way license by providing an irrevocable bank letter of credit attesting to solvency to the City in the amount of \$ [REDACTED].
5. Such bond or irrevocable letter of credit shall protect the City against any damage caused by such person or firm, tendering the surety bond or letter of credit, or any agent, employee or contractor or said person or firm and will be used to reimburse the City for any cost incurred to clean or repair city roads or rights of way, to re-ditch or repair existing ditch structure or for other damage caused as a result of the actions of the person after the issuance of the right of way license. The person responsible for operations under the right of way license will be given notice of the damage and allowed 72 hours to restore the road and right of way to a safe and operable condition as determined by the Utility Manager and the City Manager. All repairs, material used and final releasing condition shall be approved and accepted by the Utility Manager and the City Manager.
6. The bond or letter of credit may be released by the municipal governing authority of the City upon notification of completion by the person or firm obtaining the right of way license and only upon final inspection of the sites and all affected right of ways and city roads. The bond or letter of credit may be retained against future or continuing operations by the person in the City.
7. A surety bond shall be issued by a surety acceptable to the City, and shall contain the following endorsement:

"This bond may not be canceled or allowed to lapse until thirty (30) days after receipt by the City, by certified mail, return receipt requested, of a written notice from the issuer of the bond of intent to cancel or not to renew."

8. The municipal governing authority may require verification of continuing coverage as needed.

Section 3. Required Minimum Standards.

- (a) **Utility Accommodation Policy and Standards Manual.** The Georgia Department of Transportation ("GDOT") 2016 Utility Accommodation Policy and Standards Manual, including all references contained therein to codes, rules, regulations, schedules, forms and appendix items, promulgated by GDOT, as may be amended from time to time is hereby adopted by reference and incorporated in this Ordinance as if fully set forth herein, subject to the amendments and modification contained in this Ordinance. A copy of the manual shall be maintained at the offices of the City Manager or his or her designee and open for public inspection. Any conflicts between the provisions of this Ordinance and the manual shall be resolved in favor of the manual. References to state personnel, agencies, and fees shall be interpreted, where required, as meaning the City municipal equivalents.
- (b) **Protection of Traffic and Roadway.** Unless specifically in the Permit, no Utility may occupy the Rights of Way unless sufficient space is available so that the free flow and safety of traffic and other capacity considerations are not unduly impaired and the installation does not prevent the City from reasonably maintaining the Streets, structures, traffic control devices and other appurtenant facilities, and further provided that maintenance and operations of the Facilities do not jeopardize the traffic, Street structure, other users of the Right of Way or the Right of Way itself or otherwise cause issues related to life, health, or safety of a person, or of significant damage or loss of real or personal property .
- (c) **Grading.** If the grades or lines of any Street within the Right of Way are changed at any time by the City during the term of the Permit and this change involves an area in which the Utility's Facilities are located, then the Utility shall, at its own cost and expense and upon the request of the City upon reasonable notice, protect or promptly alter or relocate the Facilities, or any part thereof, so as to conform with such new grades or lines. In the event the Utility refuses or neglects to so protect, alter, or relocate all or part of the Facilities, the City shall have the right to break through, remove, alter, or relocated all or any part of the Facilities without any liability to the Utility and the Utility shall pay to the City the costs incurred in connection with such breaking through, removal, alteration, or relocation.
- (d) **Installation of Poles and Other Wireholding Structures and Relocation.** Unless otherwise provided in a valid Service Agreement, no placement of any pole or wireholding structure of the Utility is to be considered a vested interest in the Right of Way, and such poles or structures are to be removed, relocated underground, or modified by the Utility at its own expense

whenever the City determines that the public convenience would be enhanced thereby. The Facilities shall be so located and installed as to cause minimum interference with the rights and convenience of property owners.

- (e) **Notice of Intent to Excavate or Demolish.** No Utility shall commence, perform, or engage in blasting or in excavating with mechanized excavating Facilities unless and until the Utility planning the blasting or excavating has given forty-eight (48) hours' notice by submitting a locate request to the One Call Center, beginning the next working day after such notice is provided, excluding hours during days other than working days.

Section 4. Restoration of Property.

- (a) Each Utility shall be responsible for the cost of repairing any Facilities in the Rights of Way and adjoining property or other Facilities which it or its Facilities damage.
- (b) A Utility shall be liable, at its own cost and expense, to replace, restore or repair, any Street, Facilities, or property or structure thereon, thereunder, thereover or adjacent thereto that may become disturbed or damaged as a result of the construction or installation, operation, upgrade, repair or removal of Facilities to a condition as good as or better than its condition before the work performed by the Utility that caused such disturbance or damage. If the Utility does not commence such replacement or repair after twenty (20) calendar days following written notice from the City, the City or the owner of the affected structure or property may make such replacement or repair and the Utility shall pay the reasonable and actual cost of the same.

Section 5. Inspection.

- (a) The Utility shall make the construction site available to the City Manager and to all others as authorized by law for inspection at all reasonable times during the execution and upon completion of the construction.
- (b) At any time, including the time of inspection, the City Manager may order the immediate cessation of any work which poses a serious threat to the health, safety, or welfare of the public, violates any law, or which violates the terms and conditions of the Permit and/or this Ordinance or issue an order to correct work which does not conform to the Permit and/or applicable standards, conditions or codes.
- (c) When the construction under any Permit is completed, the Utility shall notify the City Manager.

Section 6. Other Approvals, Permits and Agreements.

Additional Permits Required. The Utility shall obtain all Construction, building or other Permits or approvals as according to City ordinance, state or federal law. In addition, a Permittee shall comply with applicable laws, shall complete work in a way as to not cause any unnecessary or unauthorized obstructions of sidewalks, Streets, waterways or railways, and is responsible for all work done in the Rights of Way regardless of who performs the work. No Rights of Way obstruction or excavation may be performed when seasonally prohibited or

when conditions are unreasonable for such work, except in the case of an Emergency as outlined in Section 2 (e).

Section 7. Penalties

- (a) Every Utility convicted of a violation of any provision of this Ordinance shall be punished by a fine not exceeding one thousand dollars (\$1,000.00) per violation. Each act of violation and each day upon which any such violation shall occur shall constitute a separate offense. In addition to the penalty prescribed above, the City may pursue other remedies such as abatement of nuisances, injunctive relief, and revocation of licenses or Permits. This shall include the right to stop work which is in violation of this Ordinance, or other applicable provisions of the City's Code and state law.
- (b) A Utility constructing within the Rights of Way without permission or a Permit is considered criminal trespassing. This covers not only buildings but also land, vehicles, and watercraft. Generally, unauthorized entry is considered criminal trespass, which is charged as a misdemeanor, punishable in accordance with applicable law.

Section 8. Aesthetic Standards.

- (a) The City finds it is in the best interest of the City and its residents and businesses to establish aesthetic requirements and other specifications and reasonable conditions regarding placement of facilities in the Rights of Way. These requirements, specifications and conditions are adopted in order to protect the public health, safety and welfare of the residents and businesses of the City and to reasonably manage and protect the Rights of Way and its uses in the City. All standards in this section are based upon the written determinations of the City so long as such determinations are in compliance with federal and state laws, rules, and regulations.
- (b) The objective of this section is to ensure use of the Rights of Way: (i) is consistent with the design, appearance and other features of nearby land uses; (ii) protects the integrity of historic, cultural and scenic resources; and (iii) does not harm residents' quality of life.
- (c) This section applies to all requests to locate Facilities in the Rights of Way and ongoing use of the Rights of Way for such Facilities.
- (d) Placement or modification of Facilities in the Right of Way shall comply with this section at the time the Permit for installation or modification is approved and as amended from time to time. Permittees are required to comply with City Code and applicable law and regulations.
- (e) **Facilities Standards.**
 - 1. Facilities must be compatible in size, mass, and color to similar Facilities in the same zoning area, with a goal of minimizing the physical and visual impact on the area.

2. Facilities in the residential/historical/architecturally significant areas shall be visually and architecturally integrated with the residential/ historical/ architecturally significant areas and shall not interfere with prominent vistas or significant public view corridors.
 3. Facilities must be located in alignment with existing trees and/or facilities.
 4. Facilities must maintain the integrity and character of the neighborhoods and corridors in which the facilities are located.
 5. **Undergrounding.** Facilities shall be installed underground in the City, so long as placement underground will not materially impact the provision of service. Any individual requesting to locate Facilities above ground in the City has the burden to demonstrate by clear and convincing evidence that undergrounding will effectively prohibit the provision of the service in question.
- (f) **Town Center.** Facilities installed in the historic district of the City shall conform to the provisions of the [REDACTED].
- (g) **Camouflaging.** Facilities must be designed using camouflaging techniques that make them as unobtrusive as possible if:
1. It is not possible or desirable to match the design and color of Facilities with the similar facilities in the same zoning area, as required under Section 8 (a) 1; or
 2. Existing facilities in the area are out of character with a streetscape plan or other aesthetic plan that has been adopted by the City.
- (h) **Concealment.** Facilities shall incorporate specific concealment elements to minimize visual impacts.
- (i) **Installation and Modification Standards.** Installation of new Facilities in, on, along, over, or under the Rights of Way or modification of existing facilities in, on, along, over, or under the Rights of Way shall:
1. Minimize risks to public safety;
 2. Ensure that placement of facilities on existing structures is within the tolerance of those structures;
 3. Ensure that installations and modifications are subject to periodic review to minimize the intrusion on the Right of Way;
 4. Ensure that the City bears no risk or liability as a result of the installations or modifications; and

5. Ensure that use of the Rights of Way does not inconvenience the public, interfere with the primary uses of the Rights of Way, or hinder the ability of the City or other government entities to improve, modify, relocate, abandon, or vacate the Right of Way or any portion thereof, or to cause the improvement, modification, relocation, vacation, or abandonment of Facilities in the Right of Way.
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- (j) **Plans for Use.** No Facilities shall be placed in, on, along, over, or under the public Rights of Way unless: (i) there are immediate plans to use the proposed Facility; or (ii) there is a contract with another party that has immediate plans to use the proposed Facility.
 - (k) **Contact Information.** Every Facility placed in the Rights of Way shall at all times display signage that accurately identifies the Facility owner and provides the Facility owner's unique site number, and also provides a local or toll-free telephone number to contact the Facility owner's operations center.

Section 9. Fiber Installations Fee and Broadband Service Compensation.

- (a) **Permits for fiber installations.** In accordance with O.C.G.A. § 46-5-1(b)(19)(B) there will be a one hundred dollars (\$100.00) Permit fee for any new Permit issued for fiber installations.
- (b) **Compensation for Broadband Services.** In accordance with O.C.G.A. § 46-5-1(b)(19)(A), any telephone companies that provide Broadband Services to any location within the geographic limits of the City, payment at the rate of five cents (5¢) per linear foot annually shall be considered due compensation, and for telephone companies that do not provide any Broadband Services to any location within the geographic limits of the City, payment at the rate of nineteen cents (19¢) per linear foot annually shall be considered the payment of due compensation.

Section 10. Other Provisions.

- (a) **Reservation of Regulatory and Police Powers.** The City by issuing a Permit under this Ordinance, does not surrender or to any extent lose, waive, impair, or lessen the lawful powers and rights, which it has now or may be hereafter vested in the City under the Constitution and Laws of the United States, State of Georgia, or the City Charter, or under the provisions of the any Codified Ordinances to regulate the use of the Rights of Way. The Utility by applying for and being issued a written Permit, is deemed to acknowledge that all lawful powers and rights, regulatory power, or police power, or otherwise as are or the same may be from time to time vested in or reserved to the City, shall be in full force and effect and subject to the exercise thereof by the City at any time. A Utility is deemed to acknowledge that its interests are subject to the regulatory and police powers of the City to adopt and enforce general ordinances necessary to the safety and welfare of the public and is deemed to agree to comply with all applicable general laws enacted by the City pursuant to such powers. All Utilities shall comply with City zoning and other land use requirements pertaining to the placement and specifications of Facilities.

- (b) **Compliance.** No person shall be relieved of its obligation to comply with any of the provisions of this Ordinance by reason of any failure of City to enforce compliance.
- (c) **Appeal of Administrative Decisions.** All appeals provided for by this Ordinance and any notification to the City required by this Ordinance shall be in writing and sent via certified mail to the City Manager as specified in this Ordinance.
- (d) **Ordinance Headings.** Ordinance headings are for convenience only and shall not be used to interpret any portion of this Ordinance

Section 2. Repeal of All Ordinances in Conflict

All ordinances and resolutions or portions thereof in conflict with this ordinance are repealed to the extent of their conflict.

Section 3. Severability

If any section, sentence, clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance, and such remainder shall remain in full force and effect.

Section 4. Effective Date

Pursuant to Sec. 2-21 (9) (D), this Ordinance shall be in full force and effect five (5) days after its final passage.

First reading, this ___ day of _____, 2026.

Second reading and adoption, this ___ day of _____, 2026.

CITY OF OXFORD

David S. Eady, Mayor

Erik Oliver, Councilmember

George Holt, Councilmember

Laura McCanless, Councilmember

Mike Ready, Councilmember

Jeff Wearing, Councilmember

James H. Windham, Councilmember

ATTEST:

Stacey Mullin, Interim City Clerk

{The Seal of the City of Oxford, Georgia}

APPROVED AS TO FORM:

C. David Strickland, City Attorney

City of Oxford
Invoices > \$1,000
Paid February 1-28, 2026

VENDOR	DESCRIPTION	AMOUNT
RECURRING CHARGES		
Newton County Board of Commissioners	Water Purchases- Jan 2026; Inv# 3483- \$22,329.00	22,329.00
Newton County Board of Commissioners	Landfill Fees- Jan 2026	1,098.64
Newton County Water and Sewer Authority	Sewer Operation Fees – Jan 2026	10,249.46
Municipal Electric Authority of Georgia (MEAG)	Monthly Electric Purchases for Jan 2026	147,300.52
Electric Cities of Georgia	Consulting and Planning Services for February	7,743.00
Georgia Municipal Association	2026 Telecommunication Fees	1,339.80
U.S. Dept. of Energy	SEPA Energy Cost – January 2026 Inv#B-26-0908	3,283.54
U.S. Dept. of Treasury	Federal Payroll Taxes, January 2026	18,603.66
Courtware Solutions	Licensing, support and maintenance for Municipal Court case management – Jan 2026	1,200.00
BS&A Software	Absorbed Fees (online bill pay) January 2026- Inv#166170	2,700.54
City of Covington	Gas Charges for Maintenance Facility Inv# 1226-01272026 \$2,041.45; Gas Charges for Old Church Inv# 1226-01272026 \$350.68	2,392.13
Latham Home Sanitation	Waste/Recycling Removal Srv- January 2026	10,438.75
City of Oxford	Monthly Utility Charges January Billing	1,386.01
PURCHASES/CONTRACT LABOR		
McNair, McLemore & Middlebrooks & CO	Preparation of 2025 W-2 Forms	2,652.00
The Covington News	Ads & Promotions, October- November 2025: Groundskeeper Vacancy, Public Hearing/Legal Bids, Cancellation of Election	1,740.00
The Davey Tree Expert Company	Structural Pruning- February 2026	3,645.00
East Coast Grading Inc	2024 Milling Resurfacing Shoulder Rehab Inv# 5232	48,58.12
Carter & Sloope	General & Water Pressure Inv#30313 \$3,843.75; Preliminary Engineering Proj # Inv 30199 \$1,382.50; Archer Development/Anderson Signature Homes Inv#30198 \$2,656.25; FY 25 SEID Haygood Ave Watermain Inv# 30315 \$16,000.00; Plan Review Project 09800.005 \$2,176.25; LCR Conformance Assistance Pro, Inv#30337 \$25,610.75	51,669.50
Jarod Environmental	Water Supplies: Hydrant Gauge, Micro Solve Inv# 02052026	2,258.00
TSW	Design and Consulting Services Through January 2026	1,776.25
Cintas	Uniform Services for Public Works- January 2026	1,520.32
Jet Utility Services	January 2026 Pump Station Maintenance \$300.00; Pump Installation Replacement (Victoria Station) Inv# OXF-01-2026 \$500.00; Emergency Repairs @ Victoria Station-Jan 2026 \$1275.00	2,075.00
Anderson Grading & Pipeline	Repair Waterline at 25 Ashley Drive- Emergency Service Inv#2602-02	1,500.00
ReForest ATL, LLC	Invasive Control in Public Greenspaces Sept 2025- January 2026 Inv# 260116OXDIC	18,112.05
Gresco	Supplies and Materials for Soule Street Sidewalk Project- Inv#01312026	78,917.43
Yellow River Landscaping LLC	Inv# 9808 Mulch Installation-January 2026	2,400.00